

FRP Provincial Standards of Practice

BC Association of Family Resource Programs



What are FRP-BC Standards of Practice?

Standards represent expectations for program design and implementation as well as agency infrastructure. They lay the foundation for how Family Resource Programs ensure:

- that participants/clients are treated ethically and with respect for their rights;
- that programs are planned and delivered according to province-wide best practice standards;
- that physical environments are appropriately planned and maintained, and;
- that organizations are governed and administrated ethically and responsibly.



Context of the Standards

The Standards were written in the context of:

- The Five Core Areas of Service and;
- The 6 Valued Practices.



Five Core Areas of Service

The Five Core Areas of Service are the “what” you do in your FRP. When combined, the Five Core Areas of Service provides comprehensive wrap around support for families with young children - *if done well*.

Five Core Areas of Services:

1. Family Support
2. Play-based Learning
3. Early Learning and Literacy
4. Parent Education and Learning
5. Information and Referrals



Six Valued Practices

The Six Valued Practices are the “how” you do the work. The Six Valued Practices very much informed the development of the Standards.

1. Physical Space and Design
2. Promote Engagement
3. Promote and Build Relationships
4. Promote Family Development
5. Strengthen Communities
6. Governance and Administration

Appendix #6 details the Six Valued Practices and is a very good resource for both developing your Standards and a good resource for staff.



Why are Sector Standards Important?

Internal reasons

- The Standards support the growing professionalization of the field
- Ensure consistent, high quality service delivery across similar programs
- Self-evaluation provides time to review all aspects of the FRP
 - Opportunities to fine-tune
 - Improved service provision
 - Improved work environment



Why are Sector Standards Important?

External reasons

- Significantly important to those who provide funding which includes MCFD, United Way, Gaming
- Accountability to others
- “Stamp of Approval”
- Get credit for the good work we do



Will Standards Become Mandatory?

- In meetings with the minister, deputy minister and chief operating officer, they all narrowed in on the importance of promoting the implementation of the standards.
- Recently, a CARF accredited agency was told they could form a partnership with a non CARF accredited Family Resource Program that had adopted the FRP-BC Standards which had been reviewed by CARF.



Implementation of the Standards

What do you need?

- A committee including your senior staff and board executive.
- Copies of all your program's existing written policies/procedures and descriptions presently in use.
- Steps to Implementation document



Implementation of the Standards

What do you need?

- Keep in mind that about 2/3 of the FRP Standards *do not* require a policy. Instead the standard asks for descriptions/statements of what your FRP does, related to that standard. Refer to the Provincial Standards of Practice: Guide to Writing Non-policy Descriptions.



Implementation of the Standards

What do you need?

- FRP-BC Provincial Standards of Practice (your binder)
- Appendix 3: Developing Policy to Meet Standards, located in your FRP-BC Standards binder
- Appendix 4: Policy/Standards Assessment Worksheet, located in your FRP-BC Standards binder
- Provincial Standards of Practice: List of Standards that Require a Written Policy
- Sample Policies for BC Family Resource Programs
- Provincial Standards of Practice: Guide to Writing Non-policy Descriptions



Implementation of the Standards

Compare what's needed with what you have in place now

- Use Provincial Standards of Practice: List of Standards that Require a Written Policy to assist you in identifying which standards require a policy. The other standards can be addressed through written descriptions.



Implementation of the Standards

Terms to Know

- **Standard:** a practice goal for a field or industry widely recognized or employed as a model of excellence.
- **Policy:** provides direction for how an organization is to be managed. Policy is established by the Board of Directors.



Implementation of the Standards

Terms to Know

- **Procedure:** required methods or steps involved to operationalize a policy or description.
- **Description:** a detailed statement or account that describes how things should be done.



Available Support

- All documents related to the FRP Provincial Standards of Practice are linked on the FRP-BC website at www.frpbc.ca
- Staff of FRP-BC will provide support to agencies to assist in the implementation process through:
 - Phone support
 - Face to face meetings/presentations
 - Supporting documents linked on our website can be printed and forwarded to you.



When you are done

- Contact FRP-BC for submission requirements. Forwarding your Governance documents and required materials is a mandatory step for all FRPs.
- FRP-BC's Project Advisory Committee will meet on a quarterly basis to review and provide final approval on submissions received up to that date.
- Once approved by our committee, FRP-BC will send you your Certificate - good for 5 years.

